

TOBACCO BOARD OF ZAMBIA



INVITATION FOR BIDS

TENDER FOR THE PROVISION OF AUDITING SERVICES ON A CONTRACTUAL BASIS FOR A PERIOD OF 1 YEAR, PERFORMANCE BASED RENEWABLE UP TO 3 YEARS

BACKGROUND

The Tobacco Board of Zambia (TBZ) (hereinafter referred to as the “Board”) is responsible for the promotion, protection and facilitation of tobacco production services in Zambia and to provide guidance to all tobacco stakeholders in the industry through the enforcement of the Tobacco Act, Number 10 2022.

INVITATION FOR PROPOSALS

The Tobacco Board of Zambia intends to procure external audit services from a reputable firm registered and certified by the Zambia Institute of Chartered Accountants (ZICA) for the financial year 2023, with a possible renewal for 2024 and 2025

1. The detailed tender document will be made available starting from 6th October, 2023 from TBZ or
2. Tender document shall be obtained from TBZ upon payment of non - refundable fee of ZMW1,000.00
3. Bids must be deposited in the tender box at Tobacco Board of Zambia Head Office, Mungwi Road, Lusaka. The bid closing time is on Friday 3rd November, 2023 at 10:00hrs local time. The bids shall be opened immediately after closing time in the presence of the bidders.
4. Any bids received after the stipulated time or submitted electronically shall not be accepted.
5. For further information or clarifications please contact the undersigned

NB: The tender documents can also be downloaded from the TBZ website provided below.

Procurement Officer
For/The Executive Director
Tobacco Board of Zambia – Head Office
P. O. Box 31963
Mungwi Road,
Lusaka.
Tel: +260 211 847 714
Email: Maureen.chikoka@tbz.co.zm
Website: www.tbz.co.zm